

Customer Automated Fund Transfer

Launch demo

CAFT



Customer Automated Fund Transfer - CAFT

What is CAFT?

Is CAFT right for your business?

Benefits

Key features

How does it work?

Product availability

Product support

CAFT is a user-friendly web-based application that allows you to apply one-time or recurring AFT transactions

The screenshot displays the CAFT web application interface. At the top left, there is a logo for "Credit Union Payment Services" and a vertical image of people working. The main heading reads "Welcome to Payment Services. This site allows you entry to our Internet Applications. For information on our Security Requirements please read the browser security information provided." Below this, a blue bar contains the text "CAFT Customer Automated Funds Transfer".

The interface includes a navigation bar with "Main Menu", "Log Off", and "Help" buttons. The current system date is "2007-Mar-21" and the user ID is "AGIASSON2". The "Originator Main Menu" is displayed, featuring a dropdown menu for "Select the Originator ID" set to "8090012010-Newcorp Test Ltd" and a "GO" button. Below this, the originator details are shown: "Originator ID: 8090012010", "Originator Name: Newcorp Test Ltd", and "Currency: CAD".

The main menu consists of the following items:

- Originator Information - View Originator Information
- Manage Payor/ Payee Information - View/Update Payor/Payee Information
- Manage Payor/ Payee Mass Changes - Perform Mass Updates to Payor/Payee Records
- Manage Payor/ Payee Multiple Changes - Perform Multiple Updates to Payor/Payee Records
- Upload CAFT Data File - Upload CAFT Data File from PC to CAFT Server
- Authorize Uploaded CAFT Files - Authorize Uploaded Files For Release(Dual Authorize Only Users)
- View Late File Release - View Late File Release
- Authorize Manual Payor/ Payee Release - Release Payor/Payee Records for Transaction Creation
- View Late Payor/Payee Records - View Late Payor/Payee Records
- Reports Menu - View Reports Menu
- Download Central Reports - Download MERG reports from CUCBC
- View History File Information - View Transaction History Log
- Manage Password - Change Password for Current User
- View Activity Log - View Activity Log Information
- View Financial Institution Information - View Financial Institution Information
- Upload Non STD085 CAFT Data Files - Upload Non STD CAFT Data Files from PC to CAFT Server



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Whether you need to pay employees and suppliers or collect payments from your customers, CAFT is designed to accommodate pre-authorized fund transfer transactions for all types of businesses

Whether you're operating a small business with basic payment needs, or a medium-to-large sized enterprise that has multiple employees, suppliers and customers with more complex payment requirements, CAFT is the ideal solution to help you streamline your payment processes

Many accounting software packages provide the ability to create a transaction list file that can be transmitted via CAFT, provided the file conforms to the Canadian Payments Association (CPA) Standard 005 file format



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Flexibility and Control

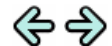
Send payments to suppliers or collect payments from your customers on a recurring or one-time basis, and manage your own payment database

Reduced Operating Costs

Reduce or eliminate the time and cost associated with cheque clearing and production, delivery and reconciliation

Improved Security

Reduce the chance of stolen, lost or forged cheques



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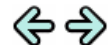
Key features

How does it work?

Product availability

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- CAFT allows you to 'set and forget' your pre-authorized transactions
- Future-date a single transaction and have the system complete the process automatically
- Use a large variety of frequency schedules to set your recurring payments or billing
- Receive payments to and from accounts held at various Canadian financial institutions
- Get access to a complete and detailed set of transaction reports
- Manage the usage and control access according to your authorization and security needs
- Opt for a dual authorization method that reduces security risks by requiring two users to authorize transactions for release or file uploading



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Processing

Automatic Funds Transfers (AFTs) are electronic transactions that are authorized by an account holder to debit or credit an account, usually at regular intervals. The account holder's (recipient's) account may be at virtually any Canadian financial institution

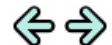
The Originator is the financial institution or corporate member that creates the AFT transactions

Debit transactions are known as pre-authorized debits or PADs and credit transactions are known as direct deposits. Typical examples include strata fee payments, loan payments and payroll deposits

The screenshot shows a form with the following fields and values:

- Frequency: BM - Bi-Monthly (dropdown menu)
- Amount: [Empty text box]
- Record Type: C - Credit Record (dropdown menu)
- Expiry Date: C - Credit Record (dropdown menu)
- Payor/Payee Last Name: D - Debit Record (dropdown menu)
- Payor/Payee First Name: [Empty text box]
- Account Number: [Empty text box]

When Credit Union Central (CUCBC) receives AFT transactions from the CAFT system, it sorts them and sends a file to the data centre of each receiving financial institution. AFT transaction reports are available on CAFT



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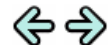
Processing

CAFT provides a secure method of creating and transmitting AFT transactions on pre-determined dates or at regular intervals

AFT transactions are received on CAFT in one of two ways:

The Originator can enter transactions directly into CAFT

The screenshot shows the 'Manage Payor/Payee Details' form in the CAFT system. The form is titled 'Manage Payor/Payee Details' and includes a navigation bar with 'Main Menu', 'Log Off', and 'Help' buttons. The current system date is 2007-Mar-15 and the user ID is AGIASSON2. The form is for an originator with ID 8090012010, name Newcorp Test Ltd, and currency CAD. The 'Account Information' section is highlighted in blue. The form contains various fields for account details, including Institution, Payee/Payor First Name, Due Date, Cross Ref Number, Amount, Frequency, Expiry Date, Lead Time, Record Type, Transaction Type, Returns, Return Account Number, Originator Sundry Information, Dormant, and Comments. There are also fields for 'From' and 'To' dates. The form includes 'Look Up' buttons for Bank and Bank details. The 'Bank' field is populated with 'CREDIT UNION CENTRAL OF B.C.'. The 'Return Account Number' is 210125666. The 'Dormant' field has 'From' and 'To' date pickers. The 'Comments' field is a text area. The 'Add' button is at the bottom left, and the 'Back to Payor/Payee List' button is at the bottom right.



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Alternatively, the Originator can use its own in-house software or a third party application to create AFT files and upload them to CAFT. The file must conform to the Canadian Payments Association's (CPA) Standard 005 file format

[Main Menu](#) [Log Off](#) [Help](#)

Customer Automated Funds Transfer 

Upload Results

Your file has been placed on the CAFT system.

According to the "Z" record(s) in your file it contains:

Originator: 8090012011	File No: 0001
Number of Debit Items: 31	Number of Credit Items: 1
Value of Debit Items: \$1,191.98	Value of Credit Items: \$1,191.98

If this is correct, Please click: -- your file will be validated and processed by the CAFT system

If this is incorrect, Please click: -- your file will be removed from the CAFT System. You will need to correct your data and resubmit your file

Total Bytes Written: 13194
Client Name: C:\Documents and Settings\lgiasson\Desktop\Testing\CAFT Rel 48\march 15 payroll

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Once created in CAFT, AFT transactions (Payor/Payee records) can be sent to CUCBC for processing in one of two ways: manually or automatically

Originators set up for data entry or file upload on a manual file release option enter their records or upload AFT files into CAFT, authorize release of those records or files and then receive an email confirmation after CAFT releases the transactions for processing on the appropriate dates

Originators set-up for data entry on an automatic file release option enter their records into CAFT and receive an email confirmation after CAFT automatically releases the transactions for processing on the appropriate dates



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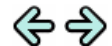
Product support



Managing Payor/Payee Information

Use the 'Manage Payor/Payee Information' screen to search for, view, add, modify, or delete individual payor or payee records

The screenshot shows the 'Manage Payor/Payee Information' web application interface. At the top, there are navigation buttons for 'Main Menu', 'Log Off', and 'Help', along with the 'Customer Automated Funds Transfer' logo. The current system date is 2007-Mar-15 and the user ID is AGIASSON2. The main heading is 'Manage Payor/Payee Information'. Below this, there is a search section with a dropdown for 'Select the Originator ID:' and a 'GO' button. An 'OR' option is available to 'Add New Payor/Payee', with a corresponding 'Originator Payor/Payee List' button. The originator information is displayed as 'Originator ID: 8090012010', 'Originator Name: Newcorp Test Ltd', and 'Currency: CAD'. A blue header bar labeled 'Payor/Payee Search Criteria' contains various search fields: 'Due Date' (date range), 'Route', 'Transit', 'Cross Ref Number', 'Returns Route', 'Returns Transit', 'Transaction Type', 'Frequency' (dropdown and numeric input), 'Amount', 'Record Type' (dropdown), 'Expiry Date' (date range), 'Payor/Payee Last Name', 'Payor/Payee First Name', 'Account Number', and 'Sort Order' (dropdown). A 'Search' button is located at the bottom left of the search criteria section. At the bottom right, it indicates 'Number of Payor/Payee Records Found:'.



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Apply Mass Changes to Payor/Payee Records

CAFT allows you to make the same change to a group of Payor/Payee records. For example, if you have a number of employees who receive a monthly bonus and you want to increase it from \$100 to \$125.00, the 'Mass Changes' function allows you to update all records simultaneously

The screenshot shows the 'Manage Payor/Payee Mass Changes' web interface. At the top, there are navigation buttons for 'Main Menu', 'System Menu', 'Log Off', and 'Help'. The page title is 'Customer Automated Funds Transfer' with a globe icon. The main heading is 'Manage Payor/Payee Mass Changes'. Below this, there are input fields for 'Enter the Originator ID:' (with a dropdown arrow and '60' entered), 'Originator ID:', 'Originator Name:', and 'Currency:'. A blue bar highlights the 'Payee/Payor Search Criteria' section, which includes fields for 'Due Date:', 'Cross Ref Number:', 'Route:', 'Transit:', 'Return Account Number:', 'Returns Route:', 'Returns Transit:', 'Transaction Type:', 'Frequency:', 'Amount:', 'Record Type:' (with a dropdown arrow and 'C - Credit Record' selected), and 'Expiry Date:'. A 'Search' button is located below these fields. Below the search criteria, a table header is shown with columns: 'Payee/Payor Name', 'Acc No', 'Due Date', 'Cross Ref.', 'Transit', 'Freq', 'Amount', 'Rec Type', and 'Expiry Date'. Below the table header, a blue bar highlights the 'Mass Update' section, which includes fields for 'Due Date:', 'Route:', 'Transit:', 'Amount:', 'Expiry Date:', 'Return Account Number:', 'Returns Route:', and 'Returns Transit:'. At the bottom right of the screenshot, there are two green arrows pointing left and right.

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Making Multiple Changes to Payor/Payee Records

The multiple changes function allows you to update several records at once. Unlike a mass change, the information on each record does not have to be the same. Use this function to change the amount, route, transit or account number fields on a group of records

[Main Menu](#)
[Log Off](#)
[Help](#)



Customer Automated Funds Transfer

Current System Date: 2007-Mar-20 UserID: AGIASSON2

Manage Payor/Payee Multiple Changes

Select the Originator ID:

Originator ID: 8090012010 Originator Name: Newcorp Test Ltd Currency: CAD

Payor/Payee Search Criteria

Due Date: - -

Cross Ref Number:

Route:

Transit:

Returns Route:

Returns Transit:

Transaction Type:

Frequency:

Amount:

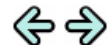
Record Type:

Expiry Date: - -

Sort Order:

Payor/Payee Name	Amount	Route	Transit	Account Number	Due Date	Trans Type	Rec Type	Cross Ref
ilkki, MJoe	<input type="text" value="1.00"/>	<input type="text" value="809"/>	<input type="text" value="12010"/>	<input type="text" value="23873847"/>	2007-Mar-15	450	D	dddd
Smith, Susan	<input type="text" value="5.00"/>	<input type="text" value="809"/>	<input type="text" value="12010"/>	<input type="text" value="123456789"/>	2007-Mar-15	450	D	xyz
Testedy, Joe	<input type="text" value="1.00"/>	<input type="text" value="809"/>	<input type="text" value="12010"/>	<input type="text" value="12385767"/>	2007-Mar-20	450	D	dddd

Number of Payor/Payee Records Found: 3



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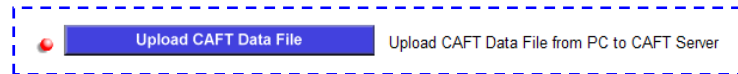
Product availability

Product support

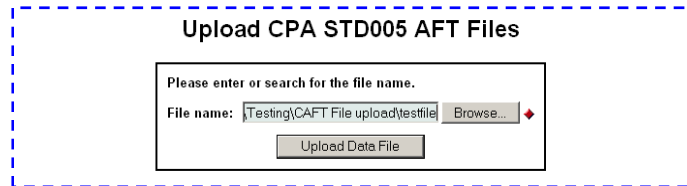


Uploading AFT Files

You can use alternate software to create files of AFT transactions and upload them to CAFT, being sure that data will be secure and promptly processed

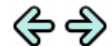


Once you select Upload CAFT Data File from the Main Menu, you will be able to browse your computer to locate the AFT file you wish to upload



Receipt of these files will be logged for audit purposes while the file is validated and released for processing

After CAFT has successfully validated your AFT file, the transactions are sent for processing and the file information is placed in the history information log



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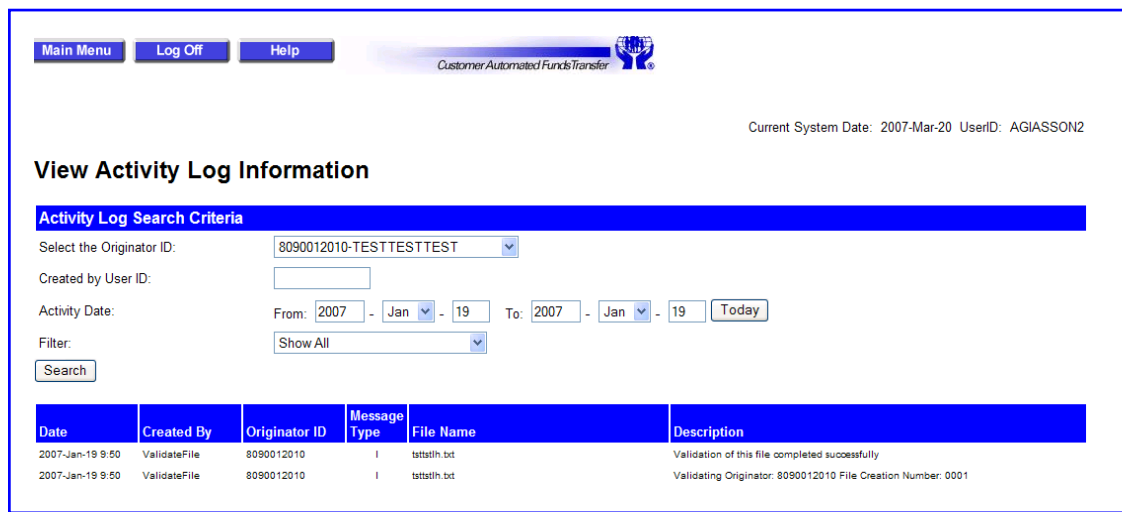
Product availability

Product support

Validation Process

For your security and successful processing, CAFT validates uploaded AFT files before the transactions are released for processing. The validation process runs every 30 minutes between 8:50am and 2:00pm on business days

Once your file has validated, you will receive an email indicating whether the file validated successfully or whether it rejected. If successful, the email contains an attachment summarizing the contents of the file. If unsuccessful, the email states that the file rejected and recommends that you view the activity log for the reason



The screenshot displays the CAFT system interface. At the top, there are navigation buttons for 'Main Menu', 'Log Off', and 'Help'. The system title 'Customer Automated Funds Transfer' is visible, along with a logo. The current system date is '2007-Mar-20' and the user ID is 'AGIASSON2'. The main section is titled 'View Activity Log Information'. Below this, there is a search criteria section with the following fields: 'Select the Originator ID:' (dropdown menu with '8090012010-TESTTESTEST'), 'Created by User ID:' (text input), 'Activity Date:' (date range selector with 'From: 2007 - Jan - 19' and 'To: 2007 - Jan - 19 Today'), and 'Filter:' (dropdown menu with 'Show All'). A 'Search' button is located below the search criteria. The results are displayed in a table with the following columns: 'Date', 'Created By', 'Originator ID', 'Message Type', 'File Name', and 'Description'.

Date	Created By	Originator ID	Message Type	File Name	Description
2007-Jan-19 9:50	ValidateFile	8090012010	I	tsststth.txt	Validation of this file completed successfully
2007-Jan-19 9:50	ValidateFile	8090012010	I	tsststth.txt	Validating Originator: 8090012010 File Creation Number: 0001



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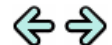


Releasing Payor/Payee Records Manually

You can have full control of your AFT transactions opting to manually authorize your transactions for release a maximum of 3 business days prior to the due date

The screenshot shows a web application interface for CAFT. At the top, there is a navigation bar with buttons for "Main Menu", "Log Off", and "Help". The main heading is "Authorize 'Manual' Payor/Payee Release". Below this, there is a form to "Select the Originator ID:" with a dropdown menu showing "8090012010 - Newcorp Test Ltd" and a "GO" button. The form displays the following information: Originator ID: 8090012010, Originator Name: Newcorp Test Ltd, Currency: CAD. A summary table shows: Total Debits for the File: 11.00, Total Credits for the File: 0.00, Total Transactions: 2, Total Debit Record Count: 2, and Total Credit Record Count: 0. At the bottom, there are two buttons: "Confirm CAFT Transactions" and "View Detailed List".

Total Debits for the File:	11.00	Total Credits for the File:	0.00	Total Transactions:	2
Total Debit Record Count:	2	Total Credit Record Count:	0		



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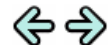
Releasing Payor/Payee Records Automatically

You can also opt to have your transactions released automatically



On automatic release, CAFT will 'pick up' ready-to-be processed Payor/Payee records 4 business days prior to the due date. Automatic releases are scheduled each business day at 2:00am, 10:00am and 4:00pm PST

The validation process for automatically released records is the same as that for manually released records



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Confirmation

Once the system releases your authorized AFT transactions or validates your uploaded AFT file, you will receive an email indicating whether validation was successful or whether it rejected. If successful, the email contains an attachment summarizing the contents of the file. If unsuccessful, the email states that the file rejected and recommends that the user views the Activity Log for the reason

CAFT Create Complete - Message (Plain Text)

From: CreateRoutine@cucbc.com
To: amanda.giasson
Cc:
Subject: CAFT Create Complete
Sent: Wed 1/10/2007 9:02 AM

Attachments: 8090167140_20070110_090134.txt (1 KB)

Originator: 8090167140
File creation complete - all transactions were successfully

8090167140_20070110_090134.txt - Notepad

Print Date: 2007 Jan 10 Report ID: CAFT004
Credit Union Central of BC

Print Time: 09:01:34 Originator Automated Funds Transfer

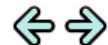
Credit Union Central Phone: (604) 737-5962
Credit Union Central Fax: (604) 737-5078

SUMMARY OF DATA DELIVERED ACKNOWLEDGEMENT REPORT

Originator Name: TEST ORIGINATOR ID
Originator Email: agiasson@cucbc.com
Originator Fax:
Originator Contact: AMANDA GIASSON

File Creation Number: 0001
File Creation Date: 007010 (10 Jan 2007)

DUE DATE	DR Txns	DR Amt	CR Txns	CR Amt
007010 (10 Jan 2007)	0	\$000.00	1	\$763.54
007012 (12 Jan 2007)	0	\$000.00	9	\$4,850.00
Totals:	0	\$000.00	10	\$5,613.54



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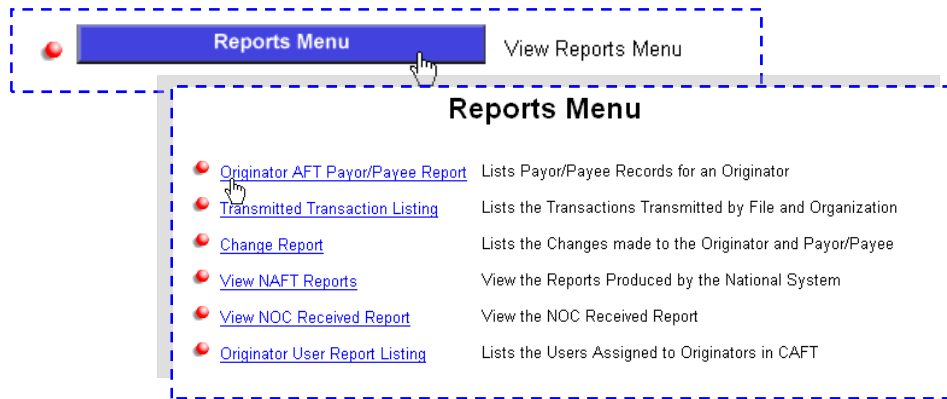
Product support



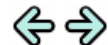
Reporting

CAFT provides you with 2 sets of reports:

1. The **Reports Menu** option provides access to various CAFT-generated reports based on data entered into CAFT or AFT files uploaded to CAFT



2. The **Download Central Reports** option provides access to reports based on data sent to CUCBC for processing. Use these reports to view and reconcile both accepted and exception AFT transactions



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Audit Trails and View History Features

Use the Activity Log to search for and view a list of CAFT activities including the details of file processing errors. Data is retained on the Activity Log for 90 days

View Activity Log View Activity Log Information

Main Menu Log Off Help Customer Automated Funds Transfer

Current System Date: 2007-Mar-20 UserID: AGIASSON2

View Activity Log Information

Activity Log Search Criteria

Select the Originator ID: 8090012010-TESTTESTEST

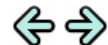
Created by User ID:

Activity Date: From: 2007 - Jan - 19 To: 2007 - Jan - 19 Today

Filter: Show All

Search

Date	Created By	Originator ID	Message Type	File Name	Description
2007-Jan-19 9:50	ValidateFile	8090012010	I	tsstsh.txt	Validation of this file completed successfully
2007-Jan-19 9:50	ValidateFile	8090012010	I	tsstsh.txt	Validating Originator: 8090012010 File Creation Number: 0001



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Audit Trails and View History Features

Use the 'View History File' function to search for and view files that have been released from CAFT for processing. Data is retained on the History File for 120 days

View History File Information View Transaction History Log

Main Menu Log Off Help Customer Automated Funds Transfer

Current System Date: 2007-Mar-21 UserID: AGIASSON2

View History File Information

Transaction History Search Criteria

Select the Originator ID: 8090012010-Newcorp Test Ltd

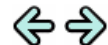
File Creation Number:

File Name:

File Creation Date: From: 2007 - Jan - 1 To: 2007 - Mar - 31 Today

Originator ID	Originator Name	File Creation Date	File Creation Number	Currency	DR Total	CR Total	Source Type
8090012010	Newcorp Test Ltd	2007-Mar-20 10:42	0001	CAD	1.00	0.00	M
8090012010	Newcorp Test Ltd	2007-Mar-02 14:58	0001	CAD	4,314,953.64	4,314,953.64	U
8090012010	Newcorp Test Ltd	2007-Feb-28 16:54	0001	CAD	4,314,953.64	4,314,953.64	U

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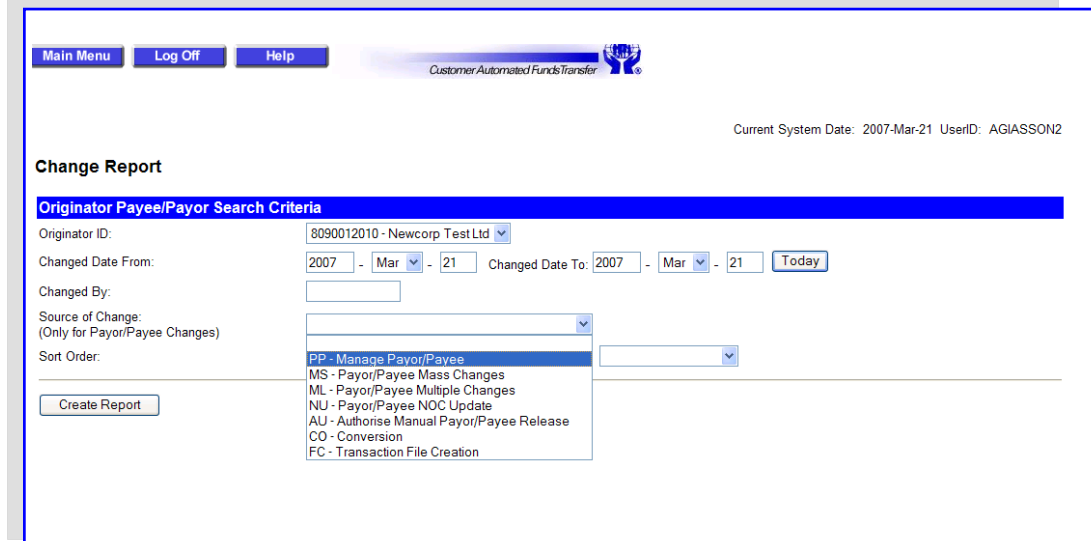
Product support



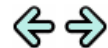
Audit Trails and View History Features

Use the 'Change Report' function to search for and view database changes that were made online. Data is retained on the Audit Log for 60 days.

 [Change Report](#) Lists the Changes made to the Originator and Payor/Payee



The screenshot shows the 'Change Report' interface within the CAFT system. At the top, there are navigation buttons for 'Main Menu', 'Log Off', and 'Help'. The system title 'Customer Automated Funds Transfer' is displayed with a logo. The current system date is '2007-Mar-21' and the user ID is 'AGIASSON2'. The main section is titled 'Change Report' and contains 'Originator Payee/Payor Search Criteria'. The criteria include: Originator ID (8090012010 - Newcorp Test Ltd), Changed Date From (2007 - Mar - 21), Changed Date To (2007 - Mar - 21), and a 'Today' button. There are also fields for 'Changed By', 'Source of Change', and 'Sort Order'. A dropdown menu is open for 'Sort Order', showing options: 'PP - Manage Payor/Payee', 'MS - Payor/Payee Mass Changes', 'ML - Payor/Payee Multiple Changes', 'NU - Payor/Payee NOC Update', 'AU - Authorise Manual Payor/Payee Release', 'CO - Conversion', and 'FC - Transaction File Creation'. A 'Create Report' button is located at the bottom left of the search criteria section.



Customer Automated Fund Transfer - CAFT

What is CAFT?

Is CAFT right for your business?

Benefits

Key features

How does it work?

Product availability

Product support



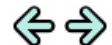
Signing up for CAFT

If you are interested in using CAFT, please contact your branch representative to discuss the setup options that fit your needs

Your branch representative will help you to complete the service forms and forward them to CUCBC for setup

It typically takes 2 weeks to process a request once CUCBC receives the forms. Delays may occur if the application forms are completed incorrectly or if pertinent information is omitted

Once a service request has been processed, the necessary User ID(s) and password information is sent to your branch representative who will arrange for you to pickup. A CAFT User Guide and related documentation is emailed to your primary contact as listed on the Application for AFT Service form



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Product Availability

Originators can update files and input data 24 hours a day, 7 days a week. When possible, planned system unavailability periods are advertised on the CAFT 'Logon' screen



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CAFT Support

Once you have signed up for CAFT service, a specialized support team is available by telephone to assist you Monday through Friday on business days between 6:30am and 5:00pm, Pacific Standard Time



The background of the slide features a blurred image of a computer monitor with a blue screen and a network cable plugged into a port. The text is overlaid on the left side of this image.

Thanks for taking the CAFT Demo Tour

**Contact your branch representative for more
information about CAFT**

